

SPP: Big Data & Analytics

Meeting Notes

January 15, 2013 3:00-4:00pm ET

In attendance:	Company Name
Peggy Withrow	Integrated Workplace Strategies, LLC
Derek Chanler-Berat	Studley
Scott Campbell	Buildingi
Clay Hayden	Merck
Rich Jordan	eBusiness Strategies
Nancy Sanquist	Manhattan Software
Sandra Lacsley	Gensler
Michael Levine	BRG
Julie Peterson	McKesson
Jane Mathers	Critical Core
Eleanor Estacio	CNG

Agenda

1. Technology Survey Input (review SharePoint comments), schedule for distribution
2. Big Data Metrics (review SharePoint comments)
3. Status of other research activities
4. Next Steps

Meeting Notes

1. Some members of SPP were not able to review the documents on the SharePoint site. Some individuals who received the invitation were not able to access the site. CNG will verify the entire member list was provided, questions about access should be directed to Scott.
2. The Technology Survey was posted on the SharePoint site and distributed via email so others could review content and make comments. Charemon Tovar, who led the Technology task force and the survey content effort, was unable to make today's meeting. Peggy will incorporate comments from the last few weeks (noting changes in red text) and the survey will be distributed to a few SPP members for testing.
3. The group was re-introduced to .xls documents that were developed as a starting point for understanding and mapping the information for SPP and help define the output. It was determined that the file "SPP ... to edit" version would be the base file for review and changes made to that version.
4. Jane Mather and Julie Peterson offered to assist Derek with the industry research "what can we learn from how other industries are leveraging Big Data & Analytics"?
5. Clay and Peggy volunteered to be a major contributor to a white paper or ppt presentation when enough data, discussion and analysis has been completed that could be presented to CNG and published in Leader or other industry journals.

6. The due date for Summit presentations in Las Vegas is March 7th. In addition to a review of SPP Community activities, each task force will have an opportunity to present their work. At minimum, “Big Data & Analytics” should be able to present the Technology Survey findings, what CRE can learn from other industries about Big Data and how CRE can leverage what we have learned.

Next Steps:

Action Items	Assigned	Due
1. Eleanor and Scott Campbell will verify that everyone on the SPP member list is included on the SharePoint site invitations and extend invitations to those not included on the original list.	EE/SC	01/25/13
2. Peggy to develop an outline for Summit presentation and present at the next SPP Community Board meeting.	PJW	2/12/2013
3. Additional feedback on the posted documents should be completed before the next “Big Data” meeting. Any problems in accessing the site or editing the documentation using the “Track Changes” feature should be directed to Scott Campbell.	ALL	2/12/2013
4. Jane Mather and Julie Peterson volunteered to assist Derek to develop a plan for moving forward. Activities and preliminary schedule will be presented at the next meeting regarding research “what we can learn from other industries and apply this to capacity planning”?	DCB / JM / JP	2/12/2013
5. Reading “Analytics at Work” by Thomas Davenport (or other resources) and providing summary.	???	TBD
6. Next Meeting scheduled for February 12th 3 – 4 pm ET	ALL	1/15/2013